

2023 Carillon Christmas Train Run Info

Version: Dec 10, 2023

Train runs 6 to 9 every night. Arrive about 5 PM. **No driving inside the Park after 5 PM then until closure – 9 Sun - Thur; 10 Fri & Sat.** **Bring whistle & flashlight.** Someone needs to walk the track, clear sticks larger than 1/8" diameter, set switches to yellow route.

Holiday Loco is 7695. Pull out, **move 20 feet away, MAKE SURE PARKING BRAKE IS ON, KILL switch is OFF, & Throttle is in Neutral range (N—N).** Push red knob at lower right of back of engine **in** and rotate black keeper bar to lock red knob in. Get gas can and extinguisher, gas up. When full, turn engine's fuel pump switch OFF. Check oil. Add 10W-30 if needed (loco's shell needs to be removed to add oil – takes 2 people). **General Rule: Always put the parking brake on unless moving.**
To start engine: MAKE SURE PARKING BRAKE IS ON & Throttle is in the Neutral range (N—N). Turn key on at front of loco (clockwise 1 click), pull out choke on right side of engine, put KILL switch to RUN, push START switch up momentarily, **push choke full in** when engine can run smoothly.

Drive loco past tarp tunnel, return track switches back to yellow if changed, roll out passenger cars, hook on, connect cables and brake air lines. Turn red switch on at front of engr's car. Check siren.

Run train slowly around track, check for obstacles and proper switch settings. Make second trip around at operating speed. Begin carrying passengers when ready. You must have a conductor.

When stopping the train in the loading area, come to a clear/crisp stop and **STAY THERE. Do not reposition the train to put it in a "better" spot** – people start getting off immediately on first stop. Put the PARKING BRAKE and AIR BRAKES on **then** blow the horn one time. People get off.

Horn signals: 1 = train **HAS** stopped w/brakes on, **do NOT move the train!!!** ; 2 = train to move forward soon; 3= reverse. **Safety detail: Do not move the train after you have blown the horn ONE time!** Use the PARKING and air brakes to hold the train still. To move the train, blow the horn **FIRST – 2 to go forward or 3 for reverse**, brakes off, **THEN** move. Blow "Q" at sidewalk (2 longs, one short, one long). Watch for kids. Use key fobs to turn crossing signals on and off.

Operations: Engine 1800 – 2000 RPM. Speed 20-30 mph on DIAL (brisk walking speed), half speed through the yard. Refuel at ~E (or above in passenger lull). Refuel with no passengers – away from loading area. **Have fire extinguisher ready.** Remember: turn loco's fuel pump switch OFF when full.

Engineer or conductor should carry a radio – set to channel 8, privacy code 5. Check use.

If **cars** derail, put back on track. Report car # and track problem location, or other cause. **If loco derails, call for help**, get re-railer lever (yellow lever tool in west end of tarp tunnel).

End of night: Drive train into the grove area to clear first RR crossing sign, flip spring switch at rear of train – back cars into tarp tunnel – reds on south track, blues on other. Back engine into yard then to engine house. **Stop 15+ feet away.** Stop engine. Pull red knob out (**Parking brake is now disabled !**). **IMPORTANT: Push 7695 in slowly making sure wheels of EACH AXLE engage the support stand rails properly. Plug black 120 volt power cord into back of engineer's car** – this charges the battery for the air compressor & passenger car lights. **Do not ever drive the loco into the engine house !!**
******* Very Important: Turn loco's switch OFF (in front window) – a vertical key is OFF. Turn red switch off at front of engineer's car – here a horizontal key is OFF *******

Tokens and Token Fare Box: Take tokens to the sales cart **at 5 PM.** On nights with many passengers, the token fare box will need to be emptied and the tokens taken to the sales cart for resale. At end of night, get tokens & put back in storage. Put plastic boarding passes in with tokens.

Emergencies/Accidents: **Check if passengers are OK.** Provide immediate assistance as needed. Use radio to call for help (Ch 8/5). Contact Carillon Park staff (on radio CH 19/5). Call 911 if very serious. **Identify witnesses, fill out Accident Report.**

Also see [CPRSS.org/Holiday Run Info](http://CPRSS.org/HolidayRunInfo) on website and DaytonHistory.org website